

Contestant Guidance

INTERNATIONAL ECONOMICS OLYMPIAD 2025

Schedule of Major Events

Communication

Ceremonies

Technical Instructions for Rounds

Economics Test & Financial Literacy

System Requirements

Algorithm of connecting to proctoring

Exams Rules

Composition and duration

Economics

Financial Literacy

Grounds for Annulment

Technical Issues

Business Case

Moderation

Schedule of Major Events

DATE	TIME	SESSIONS	PLATFORM
18 July, 12:00 UTC – 20 July, 12:00 UTC		Technical Test	contest.ecolymp.org
20 July all day		Arrivals	
	6:00 UTC - 7:30 UTC	Opening Ceremony	Youtube
21 July	7:30 UTC – 8:30 UTC	Academic lecture	Youtube
22 July	6:00 UTC – 11:00 UTC	Economics Test	contest.ieo-offical.org
23 July 6:30 UTC – 7:30 UTC Financial Literacy Test		contest.ieo-offical.org	
24 July	6:00 UTC - 9:00 UTC	Seminars	ZOOM Cloud Meetings
	19:59 UTC (23:59 AZE)	Business Case Reveal	contest.ieo-offical.org
25 July	all day	Business Case Preparation	-
	19:59 UTC (23:59 AZE)	Business Case Slides Submission Deadline	contest.ieo-offical.org
26 July	5:30 UTC - 8:30 UTC	Business Case Presentations	ZOOM Cloud Meetings
	8:30 UTC – 9:30 UTC	Lunch Break	-
	9:30 UTC – 12:30 UTC	Business Case Presentations	ZOOM Cloud Meetings
	13:30 UTC – 17:30 UTC	Business Case Presentations Grand Finals	ZOOM Cloud Meetings
27 July	5:30 – 12:30 UTC	Moderation	ZOOM Cloud Meetings
28 July	13:00 UTC – 15:30 UTC	Closing Ceremony	Youtube
29 July	all day	Departures	-

Communication

All essential information about the IEO 2025 is provided to the participants via email campaigns and WhatsApp chats. Participants will be invited to said chats prior to the IEO via an email campaign.

For the whole duration of the IEO 2025, each team is assigned a volunteer who provides informational support and helps with organizational and technical issues. Each team has a chat with the assigned volunteer on WhatsApp for effective communication.

The IEO 2025 major news is published in the IEO 2025 Announcement chat on WhatsApp that all participants should join via the invitation link sent from info@ieo-official.org. Participants can discuss the Olympiad and other topics in the IEO 2025 Official Chat.

Ceremonies

The Opening and Closing Ceremonies will take place on the IEO Youtube channel. To use the chat on the platform, participants need to log in using their Google account.

Note: final results are **NOT** announced prior to the Closing Ceremony.

Technical Instructions for Rounds

Economics Test & Financial Literacy

Financial Literacy and Economics rounds are held in the form of online proctored exams on the IEO testing platform: contest.ieo-official.org.

You will be sent an email containing your login and password **by July 18**. Use these data to log in on <u>contest.ieo-official.org</u>. Confirm your registration by changing the password and complete your profile. Take the Technical Test at the recommended time.

During the IEO, you will have to use:

- Online Contestants: cameras of **two** devices (a computer/laptop and a smartphone);
- On-site Contestants at Baku Venue: a computer/laptop.

Online teams are recommended to participate from the same location: in this case, Single-Room Proctoring rules are applied in addition to the basic configuration of the contestants' individual space described in this guide. Team Leader ensures that the local venue can accommodate all the contestants at a reasonable distance from each other and broadcasts the examination room to the IEO Central Office via Zoom during the rounds.

System Requirements

Parameter	Minimum requirements	
	Google Chrome (the latest version)	
Web browser (PC)	Internet cookies must be enabled. JavaScript must be enabled.	
Browser (smartphone)	Google Chrome (Android) / Safari (IOS)	
Operating System	Windows 7 and older versions, macOS 10.12 "Sierra" and older versions	
Supported mobile version	Android 4.4+ Chrome 72+, iOS 13+ Safari	
Webcam	640x480, 15 fps	

Headset	Not allowed
Speakers	Optionally
Web (Internet)	256 Kbit/s
Additional Software	Some security software programs, like antivirus or Internet security software, can disrupt exam delivery and may need to be disabled.

Before the event, you should check the compatibility of the computer with the proctoring system on the page https://proctoredu.com/check.

Additionally, you can check the webcam, microphone and network here:

- Webcam test
- Microphone test
- WebRTC Test
- Check the internet speed

In case you have trouble with configuration, turn to <u>F.A.Q</u> that contains solutions to the most common problems.

Algorithm of connecting to proctoring

Be sure to complete the **Technical Test** scheduled for **July 19–21**. It will help you learn how to navigate the testing platform and practice connecting to the proctoring system smoothly and without issues.

You must connect to the proctoring system 20 minutes before the start of the stage — this will help save time for completing the tasks. The tasks will become available at the scheduled time. If you are more than 30 minutes late, you will not be allowed to take the exam.

Prepare:

ID Card with your name and photograph
Steady internet connection
Computer/laptop, plugged into a power source, for tests
Smartphone, plugged into a power source, for proctoring (only for online
contestants)
Scratch paper and a pen
Snacks (chocolate, fruit etc.) and water (the wrapping must be off)

Step 1. Open the website *contest.ieo-official.org* in the Google Chrome browser. Log in to the platform using your username and password.

Step 2. Make sure that cookies are enabled in your browser. To do this, go to "Settings" in Google Chrome → "Privacy and security" → "Cookies and other site data". You need to select "Allow all cookies."

Step 3. Open the IEO 2025 course page and select the round.

Step 4. Complete authorization in the proctoring session: go through the equipment check, grant access to your camera, microphone, and screen, take a photo of your ID card and your face, and connect the second camera using the QR code displayed on the screen. You can watch how to connect to the session in the video tutorial for the technical test which is available on the testing platform.

Step 5. Position the mobile camera so that your desk, part of your profile, and the area behind the monitor are visible. The mobile camera should be placed about 50 cm from the keyboard on the opposite side of your dominant hand (on the left for right-handed users; on the right for left-handed users).



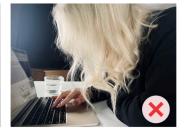












Step 6. Wait till the round begins and start the test.

Note: Recommendations in **blue** are only applicable to online contestants.

Exams Rules

Except for the platform <u>contest.ieo-official.org</u>, the **only webpage you are allowed to visit** during the rounds is <u>tools.ieo-official.org</u> (translator and calculator).

Allowed	Not allowed
 using the following web page (translator, calculator): <u>tools.ieo-official.org</u> using scratch paper to take notes (show the blank white sheets to the camera at the beginning of the exam) using the online calculator within the interface of proctoring having snacks, water, and tissues (make sure that the wrapping is off) 	 opening any extra web pages or applications using headphones, calculator outside the recommended webpage or any other extra devices leaving your seat while solving the tasks chatting with other people (except for your proctor / Venue volunteer) switching off the cameras (for online participants) or screen sharing (for everyone) placing the second (mobile) camera in a way that leaves you and your workplace out of the frame (for online contestants) finishing the proctoring session before submitting your answers

If the proctor finds any activity suspicious, they will ask you to show the area of the room out of the camera view or warn you about the possible violation in the chat. Stay focused during the round — do not look away from the screen or your draft for more than 15 seconds.

Composition and duration

Economics

NOTE! You will see the tasks in the following order:

1. 20 multiple-choice questions (80 minutes)

2. 5 open questions (155 minutes)

Between the two parts, you will have a 30-minute break to cover your physical needs. You will not be able to go back to multiple-choice questions after the break starts; you will not be able to have a break while working on the questions. Make sure you have checked your answers before submitting the paper.

Financial Literacy

The round is composed of 25 multiple-choice questions. You will have 60 minutes to complete the test.

Grounds for Annulment

In accordance with IEO Regulations, any case of violation of the competition rules should be reported to the Head of the Jury. If the investigation shows that the violation took place, the Jury decides what sanction, if any, to apply. Possible sanctions include the disqualification of an individual contestant or entire team from the IEO or from a part of it. The decisions of the Jury regarding sanctions are final.

To specify the violations, contestant's results may be annulled if any of the following violations are committed during a competition round:

1. Unauthorized Communication

- Engaging in communication with any person other than the assigned proctor or official technical support team during a round. In the case of Single-Room Proctoring, contestants may communicate with their team leader if assistance is required solely for the purpose of resolving technical issues.
- Using the national language other than English for communication. During the round, all communication must be conducted in English.

2. Use of Unauthorized Resources

- Accessing or consulting online sources not explicitly permitted. Only tools hosted on tools.ieo-official.org are allowed.
- Using any books, notes, or other preparatory materials created prior to the competition round.

3. Use of Artificial Intelligence or Automated Tools

 Utilizing Al-powered tools, language models, or automated assistance of any kind.

4. Use of Unauthorized Devices

• Operating any electronic devices not required or authorized for proctoring or participation, including additional computers, phones, or tablets.

5. Leaving the Workplace

• Exiting the designated competition area or leaving the camera's field of view for any reason during the round, unless prior written approval has been granted by the organizing committee.

6. Sharing Competition Content

 Sharing, distributing, or discussing competition tasks, questions, or solutions with any other person during or after the round, while confidentiality provisions are in force.

7. Tampering with Monitoring Systems

• Disabling, obstructing, or interfering with proctoring software, screen-sharing, webcam, or microphone during the examination.

8. Impersonation and Fraudulent Behavior

 Permitting another individual to participate on the contestant's behalf or misrepresenting personal identity or eligibility.

Technical Issues

In case there are technical issues that prevent the participant from completing the test (connection/electricity failure), the Jury assesses the results received before the participant left the system.

To avoid technical issues, follow the recommendations:

- 1) Check your equipment according to the instructions in «Minimum Requirements». In case you have trouble with configuration, turn to <u>F.A.Q</u> that contains solutions to the most common problems;
- 2) Complete the Technical Test to learn the interface and the general functions of the platform;
- 3) Use fully-charged devices: if possible, leave them on the charger for the whole duration of the exam;
- 4) If possible, use a laptop and not a computer in order to prevent being disconnected from the network due to electricity shortcuts and/or any similar problems.

Technical questions can be sent to support@ieo-official.org. Please mention your full name and country and provide a detailed description of your problem with screenshots.

Business Case

The Business Case competition is conducted over two days.

On **July 25**, teams are given time to analyze the case and prepare their presentations. During this preparation day, contestants are allowed to use any online or offline resources; however, they are strictly prohibited from contacting any external individuals for assistance. Each team must submit their final presentation slides by **19:59 UTC (23:59 AZE) on July 25**. After this deadline, no changes to the submitted slides will be permitted.

On **July 26**, the **presentation day**, teams are divided into groups. Each group is assigned a panel of judges and a volunteer moderator. Presentations are delivered using the slides submitted the previous day, which are displayed from the volunteer's computer. Teams may choose whether the volunteer will control the slides or assign the task to one of their own members. If a team opts to control the slides themselves, they must decide in advance which team member will do so using Zoom's remote control function and inform the volunteer when prompted prior to their presentation.

The highest-scoring team from each group will be invited to the **public Business Case Finals**, where they will present their solution once more. These final presentations will be evaluated by a panel of **professional judges**.

Moderation

On **July 26**, contestants and team leaders will receive access to the official solutions and grading for the Economics round. Participants are encouraged to review these materials and compare each contestant's answers to the grading parameters that were published in advance. Based on this review, teams may prepare to request a re-evaluation of specific marks through the moderation process.

Also on 26 July, the Steering Committee will release an official form for submitting moderation requests. To assist the Jury in locating the relevant papers and conducting an effective re-evaluation, teams are advised to prepare the following information in advance:

• The contestant's full name.

- The specific task(s) to be reviewed.
- The relevant grading parameters.
- The contestant's solution, with any parts that are believed to have been incorrectly assessed, clearly underlined and justified with reference to the grading criteria.

This preparation is intended to support the team representative during the oral moderation process. Please note that this information cannot be submitted in writing ahead of time. However, teams may bring a written summary to the session and provide it to the Jury as an aid. The Jury may choose to read the document or rely solely on the oral explanation.

The moderation hearings take place on **July 27**. On this day, each team's representative presents their arguments in defense of selected contestants' solutions directly before members of the Jury. Jury members are assigned to different rooms according to their expertise and the volume of moderation requests per question.

Each team will have a total of **20 minutes**, which they may divide across one or several Jury rooms and allocate to the discussion of any number of solutions. The moderation schedule will be published earlier that day once all requests have been received. Teams will be assigned a specific entry time based on their regional time zone to ensure fairness and accessibility.

A timekeeper will be present in each room to signal remaining time, document the final decision on any changes to marks, and log the amount of time spent. It is strongly recommended that all arguments be grounded in the official grading parameters, which outline in detail the marking rules based on the content of the contestant's solution.

Finalized grades, including any changes resulting from the moderation process, will be updated on the platform by 19:59 UTC (23:59 AZE) on July 27.